



Ref. No. REC/Acad./379

Dated: 22-7-2025

Registration Notice

It is informed to all students that the Offline academic registration for Odd semester 2025-26 is scheduled as follows (effective from 22/07/2025):

Particulars	4 th Year	2 nd and 3 rd Year
Academic Registration Start date	01 Aug 2025	08 Aug 2025
Registration Due date	06 Aug 2025	14 Aug 2025
*Registration deadline with First Chance (Treated as minor Indisciplinary action)	13 Aug 2025	22 Aug 2025
*Registration deadline with Second Chance (Treated as major Indisciplinary action)	21 Aug 2025	28 Aug 2025
Commencement of classes	04 th Aug 2025	12 th Aug 2025

*An affidavit should be provided mentioning that due to late registration and hence short attendance, only student would be responsible for any upcoming issue, like detained from the semester exams, deprived from the scholarship etc. Institute will not be responsible for that at any stage.

- As per Institute's policy, students can register even with zero Institute fee paid for the current academic session provided that all previous year's dues are cleared.
- All students are instructed to submit registration form duly **signed by Account Office and Warden/DSW office** to their department, timely and maintain the attendance in class as well as lab, as specified by AKTU.
- The attendance before the actual registration will be counted as Zero. In addition, the registration details as well as actual attendance would be shared with Scholarship Cell for further action.
- For any delay in registration due to any special reason like Result pending of Year back/ Ex-students/ Challenge evaluation etc., student should take prior permission with the concerned HoD after submitting supporting documents.

All HoDs are requested to convey to all the concerned.

(Signature)
22/07/25

(Naresh Kumar)

Registrar

Naresh Kumar

(Registrar)

Rajkiya Engineering College
Bijnor (U.P.)

Copy to:

1. Director sir for kind information
2. Registrar Sir
3. Dean Student Welfare
4. All HoDs (CE, EE, IT and ASH) for necessary action
5. Account Office
6. Incharge, Time Table
7. Incharge Website & Scholarship cell for necessary action
8. All faculty members
9. All Notice boards

(Signature)
22/7/25
(Dr M. Ahmad)
Dean Academics



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Dated:

Instructions for Registration

For Academic Year 2025-26

(Effective from 22/07/2025)

- All students will get 5 working days to register and they are supposed to register themselves before the due date positively.
- Students can register even with zero Institute fee paid for the current academic session provided that all previous year's dues are cleared.
- For those who are failed to register before the due date, first chance will be given for another 5 working days that will be treated as Minor Indisciplinary action and may be equivalent to a fine of **Rs. 1000/-**.
- For those who are failed to register even in the given first chance, a second chance will be given for another 5 working days and it will be treated as Major Indisciplinary action and may be equivalent to a fine of **Rs. 2000/-**.
- The above amount will only be submitted in the Institute account before getting the registration.
- An affidavit should be provided mentioning that due to late registration and hence short attendance, only student would be responsible for any upcoming issue, like detained from the semester exams, deprived from the scholarship etc. Institute will not be responsible for that at any stage.
- If any student fails to register even after given both the chances, his/her matter will be forwarded to higher authority for necessary action.
- The registration details as well as actual attendance would be shared with Scholarship Cell for further action.


(Dr. M. Ahmad)
Dean Academics
Rajkiya Engineering College
Chandpur (Bijnor)